

WHOLE HOME INCENTIVE APPLICATION

Complete this application to claim an incentive for a qualified Whole Home Improvements project completed in 2019. This application and incentives are effective January 1, 2019. All applications where payment is being sent directly to the customer must be submitted to FOCUS ON ENERGY® within **five business days of invoicing the customer.** Focus on Energy incentives are limited and are subject to change without notice. Visit focusonenergy.com/terms for program terms and conditions.

Step 1: Check your eligibility

- Complete the back page of this application with customer utility bill information.
- Confirm that at least 51 percent of heating comes from a participating utility.
- Confirm incentive level. Focus on Energy offers standard incentives (Tier 1) regardless of income. However, if your household income is at or below the amounts in the table below, you may qualify for higher incentives (Tier 2).

Household Size	Gross Annual Income	Gross 3-Month Income
1	\$36,640	\$9,160
2	\$47,913	\$11,978
3	\$59,188	\$14,797
4	\$70,461	\$17,615
5	\$81,734	\$20,433

Step 2: Install Whole Home Improvements and complete test-out

Step 3: Trade Ally must complete application

Please fill out all fields unless otherwise directed, and make sure to sign the application. Incomplete or missing information will delay processing and may result in denial.

WHAT YOU'LL NEED:

- The Snugg Pro job number

Upload the following supporting application materials to Snugg Pro:

- Final Invoice to customer (be sure to include invoice for assessment fee if customer is Tier 2)
- Ventilation Notification (if applicable)
- Combustion Safety Form (if applicable)
- Focus on Energy / utility / housing authority Tier 2 Approval Letter (if applicable)
- Water heater Invoice (if applicable)

Step 4: Submit paperwork

Submit the application to Focus on Energy. Please retain a copy for your records.

Focus on Energy – Home Performance Program
3113 W. Beltline Highway, Suite 100
Madison, WI 53713

Email: homeperformance@focusonenergy.com

Fax: 888.627.0938

For questions, call: 855.339.8866

1 Customer Information

Customer Name: _____

Installation Address: _____

City: _____

State: _____

ZIP: _____

WI

Phone Number: _____

Email: _____

2 Snugg Pro Information

Job Number: _____

Assessment Date: _____

Therm Savings from Metrics Page: _____

kWh Savings from Metrics Page: _____

Percentage of Energy Savings: _____

Installation/Completion Date: _____

Water Heater Replaced? Yes (with NG 0.67 or greater unit)

Yes (with non-qualified unit) No

Water Heater Brand and Model Number: _____

3 Installing Trade Ally Information

Company Business Name: _____

Phone Number: _____

City: _____

State: _____

ZIP: _____

4 Alternate Payee Information

(If different from above)

Payee Name: _____

Mailing Address: _____

City: _____

State: _____

ZIP: _____

Tax Status: (Only if Landlord is Payee)

Corporation Partnership

Sole Proprietorship LLC

Other: _____

Tax ID Number: (Only if Landlord is Payee)

FEIN _____

SSN _____

5 Payment Recipient Information

Tier 2 Assessment Reimbursement:

Installing Trade Ally Alternate Payee None

Installation Incentive Payment:

Installing Trade Ally Customer Alternate Payee None

Water Heater Incentive Payment:

Installing Trade Ally Customer Alternate Payee None

Bonus Incentive Payment: (Only if eligible for applicable program or utility bonus payments)

Customer Alternate Payee None

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6 Customer Utility Information Data

Electric Utility Provider:	Electric Utility Account Number:
Natural Gas Utility Provider:	Natural Gas Utility Account Number:

Please complete **ONE** of the below three sections **OR** in **Snugg Pro**. Utility data is required to receive an incentive from the Whole Home Improvements path. Detailed bills are required when 12 months of utility data is available. Dates below must be dates the meter was read, NOT billing dates.

Option 1: Detailed Bills

ELECTRIC BILLS (12 MONTHS)		
Read Date: Start	Read Date: End	Use (kWh)

NATURAL GAS BILLS (12 MONTHS)		
Read Date: Start	Read Date: End	Use (Therms)

Option 2: Simplified Bills

ELECTRIC BILLS	
Highest Bill—Summer (kWh)	Lowest Bill (kWh)

NATURAL GAS BILLS	
Highest Bill—Winter (Therms)	Lowest Bill (Therms)

Option 3: No Bills

If bill information is not available, please provide explanation below for why the information is not available. This is required if bill information is not provided. Having trouble finding your utility data? Find out how to contact your utility to obtain your utility data at focusonenergy.com/wholehome.

7 Signature

I HAVE READ AND UNDERSTAND THE TERMS AND CONDITIONS AVAILABLE AT [FOCUSONENERGY.COM/TERMS](https://focusonenergy.com/terms). I CERTIFY THAT THE INFORMATION I HAVE PROVIDED IS TRUE AND CORRECT IN THIS APPLICATION AND THE PRODUCT(S) AND/OR EQUIPMENT FOR WHICH I AM REQUESTING AN INCENTIVE MEET THE REQUIREMENTS IN THIS APPLICATION. I UNDERSTAND THAT FOCUS ON ENERGY DOES NOT WARRANTY OR GUARANTEE THE DELIVERY OF SERVICES OF MY CHOSEN TRADE ALLY.

WHICH INCENTIVE TIER ARE YOU APPLYING FOR?

TIER 1 TIER 2 (income-qualified only) My invoice is attached.

Application signed by:

Trade Ally Customer

Signature: _____ Date: _____

How did you hear about this program?

Community Association/Agency Contractor/Trade Ally Direct Mail
 Friend/Neighbor Internet Utility Home Buying/Selling Professional
 Other (please describe): _____

