

WHOLE HOME INCENTIVE APPLICATION

Complete this application to claim an incentive for a qualified Whole Home Improvements project completed between January 1 and December 31, 2018. All applications where payment is being sent directly to the customer must be submitted to Focus on Energy within **five business days of invoicing the customer.** Focus on Energy incentives are limited and are subject to change without notice. Visit focusonenergy.com/terms for program terms and conditions.

Step 1: Check your eligibility

- Complete the back page of this application with customer utility bill information.
- Confirm that at least 51 percent of heating comes from a participating utility.
- Confirm incentive level. Focus on Energy offers standard incentives (Tier 1) regardless of income. However, if your household income is at or below the amounts in the table below, you may qualify for higher incentives (Tier 2).

Household Size	Gross Annual Income	Gross 3-Month Income
1	\$35,467	\$8,867
2	\$46,381	\$11,595
3	\$57,294	\$14,323
4	\$68,207	\$17,052
5	\$79,120	\$19,780

Step 2: Install Whole Home Improvements and complete test-out

Step 3: Trade Ally must complete application

Please fill out all fields unless otherwise directed, and make sure to sign the application. Incomplete or missing information will delay processing.

WHAT YOU'LL NEED:

- The Snugg Pro job number

Upload the following supporting application materials to Snugg Pro:

- Final Invoice to customer (be sure to include invoice for assessment fee if customer is Tier 2)
- Ventilation Notification (if applicable)
- Combustion Safety Form (if applicable)
- Focus on Energy / utility / housing authority Tier 2 Approval Letter (if applicable)
- Water heater Invoice (if applicable)

Step 4: Submit paperwork

Submit the application to Focus on Energy. Please retain a copy for your records.

Focus on Energy – Home Performance Program
3113 W. Beltline Highway, Suite 100
Madison, WI 53713

Email: homeperformance@focusonenergy.com

Fax: 888.627.0938

For questions, call: 855.339.8866

1 Customer Information

Customer Name: _____

Installation Address: _____

City: _____	State: WI	ZIP: _____
Phone Number: _____	Email: _____	

2 Snugg Pro Information

Job Number: _____	Assessment Date: _____
Therm Savings from Metrics Page: _____	kWh Savings from Metrics Page: _____
Percentage of Energy Savings: _____	Installation/Completion Date: _____

Water Heater Replaced? Yes (with NG 0.67 or greater unit)

Yes (with non-qualified unit) No

Water Heater Brand and Model Number: _____

3 Installing Trade Ally Information

Company Business Name: _____	Phone Number: _____
City: _____	State: _____ ZIP: _____

4 Alternate Payee Information

(If different from above)

Payee Name: _____		
Mailing Address: _____		
City: _____	State: _____	ZIP: _____

Tax Status: (Only if Landlord is Payee)	Tax ID Number: (Only if Landlord is Payee)
<input type="checkbox"/> Corporation <input type="checkbox"/> Partnership	<input type="checkbox"/> FEIN _____
<input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> LLC	<input type="checkbox"/> SSN _____
<input type="checkbox"/> Other: _____	

5 Payment Recipient Information

Tier 2 Assessment Reimbursement:
<input type="checkbox"/> Installing Trade Ally <input type="checkbox"/> Alternate Payee <input type="checkbox"/> None
Installation Incentive Payment:
<input type="checkbox"/> Installing Trade Ally <input type="checkbox"/> Customer <input type="checkbox"/> Alternate Payee <input type="checkbox"/> None
Water Heater Incentive Payment:
<input type="checkbox"/> Installing Trade Ally <input type="checkbox"/> Customer <input type="checkbox"/> Alternate Payee <input type="checkbox"/> None
Bonus Incentive Payment: (Only if eligible for applicable program or utility bonus payments)
<input type="checkbox"/> Customer <input type="checkbox"/> Alternate Payee <input type="checkbox"/> None

