

**Complete this application for products purchased and installed between July 1, 2017 and December 31, 2017. Please return the signed, completed application and copy of sales invoice postmarked within 60 days of installation.** Focus on Energy incentives are subject to change without notice. Allow 8 to 10 weeks for processing. Visit [focusonenergy.com/terms](http://focusonenergy.com/terms) for program terms and conditions. To request a copy to be mailed to you or if you have questions regarding this application, call 800.762.7077.

SECTION 1: CUSTOMER CONTACT INFORMATION			
First Name:	Last Name:		
Phone Number:	Email:		
SECTION 2: JOB SITE/INSTALLATION ADDRESS INFORMATION			
Name of Electric Utility: (For installation site)		Electricity Utility Account Number:	
Installation Site Address:	City:	State: WI	Zip:
This is a(n): <input type="checkbox"/> Existing Home <input type="checkbox"/> New Construction		Site Type: <input type="checkbox"/> Single Family (1-3 units) <input type="checkbox"/> Multifamily (4+ units) <input type="checkbox"/> Commercial <input type="checkbox"/> Agriculture <input type="checkbox"/> School/Government <input type="checkbox"/> Industrial	
SECTION 3: CUSTOMER LEGAL INFORMATION (Non-residential customers only)			
Company Legal Name:		Tax Identification Number (Complete <b>ONE</b> only, must be nine digits): FEIN: _____ - _____ - _____ <b>OR</b> SSN: _____ - _____ - _____	
Legal Mailing Address:	City:	State:	Zip:
Business Classification of Customer: (Check <b>ONE</b> only. Required for all businesses, including non-profits.) <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietorship/Individual <input type="checkbox"/> LLC <input type="checkbox"/> Other			Owner Name: (Corporations excluded)
SECTION 4: CONTRACTOR INFORMATION			
Company/Business Name:		Email:	Phone:
Address:	City:	State:	Zip:
SECTION 5: PAYMENT INFORMATION			
Make Check Payable to: <input type="checkbox"/> Customer Contact <input type="checkbox"/> Company <input type="checkbox"/> Business Owner's Legal Name (Only if Sole Proprietor)			
Mail Check to: <input type="checkbox"/> Job Site Address <input type="checkbox"/> Company Legal Address <input type="checkbox"/> Alternate Address (Complete below):			Attention to:
Alternate Payment Address:		City:	State: Zip:
SECTION 6: APPLICATION SIGNATURES (Please read the complete application and sign. <b>Certification</b> applies to non-residential customers only.)			
<p><b>Certification: The following certifications are required in order for this form to substitute for the IRS form W-9.</b> Under penalty of perjury, I certify that:</p> <ul style="list-style-type: none"> <li>■ The number shown on this form is the correct taxpayer identification number.</li> <li>■ I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the IRS that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding.</li> <li>■ I am a U.S. citizen (includes a U.S. resident alien).</li> </ul> <p>The undersigned agrees that the stated renewable equipment was installed at the job site address listed. I have read and agree to the provisions set forth herein and to the Terms and Conditions posted at <a href="http://focusonenergy.com/terms">focusonenergy.com/terms</a>. I understand Focus on Energy may revise these Terms and Conditions at any time and I will not be notified in the event changes are made. To the best of my knowledge, the statements made on this application are complete, true, and correct, and I have submitted the appropriate supporting documentation to receive an incentive.</p>			
Total Requested Incentive:		<input type="checkbox"/> All project invoices <input type="checkbox"/> Photos of: <input type="checkbox"/> The building from the street <input type="checkbox"/> The system with part of the building in the photo for installation verification and processing purposes	
Applicant Signature:	Print Name:	Date:	

**FORM SUBMITTAL - Return signed, completed application and copy of sales invoice:**

**Mail:** Focus on Energy, 3113 W. Beltline Hwy., Suite 100, Madison, WI 53713

**Email:** [renewables@focusonenergy.com](mailto:renewables@focusonenergy.com) **Fax:** 888.627.0938 **Questions:** 800.762.7077

## SOLAR ELECTRIC (PV) SYSTEM REQUIREMENTS

### General Requirements for Solar Electric (PV) Incentives:

- System must be installed on a site served by a participating electric utility and must be grid-connected.
- All necessary service improvement costs, including transformers and service lines, are the responsibility of the customer.
- System installations must be in compliance with all state, local and federal codes, standards and requirements, including any and all applicable utility standards.
- System must be installed in conformity with the manufacturer's specifications and all applicable codes and standards.
- System owners and installers must obtain all required permits.
- All system components must be new and must be purchased and installed between July 1, 2017 and December 31, 2017.
- All system installations are subject to program inspections at any point following application submission.

### System Specific Solar Electric (PV) Requirements:

- Eligible models must be selected from the qualified product list found at [gosolarcalifornia.ca.gov/equipment/pv\\_modules.php](http://gosolarcalifornia.ca.gov/equipment/pv_modules.php).
- Eligible inverters must be selected from the qualified product list found at [gosolarcalifornia.ca.gov/equipment/inverters.php](http://gosolarcalifornia.ca.gov/equipment/inverters.php).
- System must be installed within 45 degrees of due south, a panel tilt between 10–50 degrees and have 10 percent or less obstacle shading per the analysis of an industry accepted tool.
- System and components must have a minimum of a five year warranty.

## SYSTEM INFORMATION

**Association with an Electrical Load:** Solar electric system should be sized to meet local utility tie in tariff guidelines.

Module Compass Direction: (in degrees)		Module Tilt Angle: (in degrees from horizontal)	% Obstacle Shading:
# of Modules:	Brand Name:	Model Number:	<b>Total Capacity: (kW<sub>dc</sub>)</b>
# of Inverters:	Brand Name:	Model Number:	
Axis Tracking Type: <input type="checkbox"/> Fixed <input type="checkbox"/> Single <input type="checkbox"/> Dual		Total Installed Cost:	Placed in Operation Date:

## CALCULATING YOUR INCENTIVE AMOUNT (Incentive is paid to the individual listed above as a cash-back incentive.)

**Residential:** 1–3 unit (owner-occupied or rental). Incentive is 12% of installed cost, not to exceed \$2,000\*

Solar Electric System Cost: \_\_\_\_\_ x .12 = \$ \_\_\_\_\_ incentive (max \$2,000)  
For example: Solar Electric System Cost = \$13,000 x .12 = \$1,560 incentive

**Business:** Any property outside a 1–3 unit home. Incentive is 12% of installed cost, not to exceed \$4,000\*

Solar Electric System Cost: \_\_\_\_\_ x .12 = \$ \_\_\_\_\_ incentive (max \$4,000)  
For example, Solar Electric System Cost = \$40,000 x .12 = \$4,000 (maximum incentive)

\*Maximum incentive amounts based on system cost averages from the previous 12 months and will be updated every six months.

## ATTACHMENTS (Please attach copies of the following)

- All project invoices. Invoices must be itemized by system costs and non-system costs (e.g. roofing and finished landscaping, etc. are not system costs).
- Photos of:
  - The building from the street
  - The system with part of the building in the photo for installation verification and processing purposes

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## OFFER AVAILABILITY

- Businesses or residential customers installing qualified equipment may participate.
- Focus on Energy incentives are available to Wisconsin customers of participating utilities. Call 800.762.7077 or visit [focusonenergy.com](http://focusonenergy.com) to verify eligibility.
- Incentive calculation:
  - Residential (1-3 unit owner-occupied or rental) incentive is 12% of installed cost, not to exceed \$2,000  
For example: Solar Electric System Cost = \$13,000 x .12 = \$1,560 incentive
  - Business (any property outside a 1-3 unit home) incentive is 12% of installed cost, not to exceed \$4,000  
For example, Solar Electric System Cost = \$40,000 x .12 = \$4,000 (maximum incentive)
- **NOTE:** Maximum incentive amounts are based on system cost averages from the previous 12 months and will be updated every six months.
- The only costs eligible for an incentive are: materials, equipment, and external labor.
- Allow approximately 8-10 weeks for processing of application. Incomplete applications cannot be processed. Failure to complete the incentive application in full and provide the required supporting documentation will delay processing or result in your application being denied. Receipt of an application does not guarantee payment of an incentive.
- Funding is limited and available on a first-come, first-served basis on an annual basis. Check remaining funding at [focusonenergy.com/renewable](http://focusonenergy.com/renewable). Solar electric systems purchased and installed between July 1, 2017 and December 31, 2017 are eligible for funding under the 2017 program year only.
- Qualified and complete applications received after funding has been exhausted will not be processed.
- The program is not responsible for items (i.e. applications, supporting documentation, incentive checks) lost or damaged in the mail.
- Focus on Energy will only pay one incentive amount for each type of technology per site per calendar year. Incentives paid on this application cannot be claimed on another Focus on Energy application. Similarly, incentives can only be paid to one person or entity.
- All equipment installations are subject to verification inspection by the program to ensure the equipment is properly installed and operating. Participants must allow, if requested, the program or a program representative reasonable access to their home to verify the installed equipment.

## PROGRAM QUALIFICATIONS

### You are only eligible to participate in the program if you are:

- A current customer of a participating electric utility in Wisconsin at the time of equipment purchase and installation.
- It is purchased new. Resale equipment, new parts installed in existing equipment, or equipment that is leased, rebuilt, rented, received from insurance claims, received from a warranty, received from a grant, or won as a prize does not qualify.
- Equipment is installed by a professional contractor with appropriate insurance, permits, and licenses. A valid Wisconsin State professional contractor's license or credential is required.
- Equipment is installed conforming to all applicable building, local, state and federal codes, standards, ordinances and regulations, and manufacturer specifications.
- Equipment is installed and operational prior to submittal of this application at the address listed on the application.
- It is installed in a property owned by the applicant, or the applicant has received permission from the property owner to install the equipment. If you do not own the property where this equipment is installed, as a residing tenant you are responsible for obtaining the owner's permission to install the equipment for which you are applying for an incentive. Your submission of this application indicates that you have obtained this permission.
- Installing one system per calendar year. Only one solar electric system installed at a site is eligible for one incentive amount per calendar year. Additional systems installed at the site within the same calendar year are not eligible.
- All necessary utility service improvement costs are the responsibility of the customer.

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