

Utility Customer Authorization to Release Gas and/or Electric Usage Information to Focus on Energy

SECTION A: This section is to be completed by the utility customer. Please print or type.

Business Name

Business Address		City	State	ZIP Code
Contact Name	Contact Phone	Contact Email	Utility Name(s)	

INFORMATION TO BE RELEASED – Usage records for the following facilities identified below shall be released to Focus on Energy. Additional facility requests may be listed on an attachment to this form. Data will be provided for multiple meters at a single premise provided they are on the above noted customer's utility account(s). A multi-family premise may require releases from individual tenants.

Premise 1	Premise Address (address at the meter location, not the billing or company address)		City	State	ZIP Code
	Release Natural Gas Usage Data <input type="checkbox"/>	Release Electric Usage Data <input type="checkbox"/>	Account Number	Meter Number	
Premise 2	Premise Address (address at the meter location, not the billing or company address)		City	State	ZIP Code
	Release Natural Gas Usage Data <input type="checkbox"/>	Release Electric Usage Data <input type="checkbox"/>	Account Number	Meter Number	

The undersigned utility customer requests and authorizes (utility name) _____, hereafter referred to as the utility company, to release the information listed above to the party named in Section B of this form. Focus on Energy maintains confidentiality agreements with its contractors and subcontractors and this billing information will be kept confidential and used for Focus on Energy projects only. The utility customer also releases the utility company from any and all liability arising from or connected with providing this information to Focus on Energy. This authorization expires two years from the signature date below and allows Focus on Energy to request data multiple times within this time period if needed to validate savings or benchmark customer energy use.

Authorized Customer Signature	Title	Date
Focus on Energy has permission to share my company's project information and results with my utility, unless I choose to say "no" by initialing the box at right. (Initial Box at right to indicate "Do NOT share my data.")		

SECTION B: This section is to be completed by the Focus on Energy agency or organization that is to receive the information. Please print or type.

Name	Organization		
Phone	Email		
Business Address	City	State	ZIP Code

INFORMATION REQUESTED – Please check the information desired. NOTE: If necessary, contact the utility to verify the availability of interval data.

<input type="checkbox"/>	12	Months of metering and usage data beginning:		and ending:	
<input type="checkbox"/>	12	Months of peak electric demand data beginning:		and ending:	
<input type="checkbox"/>	12	Months of interval data beginning (see note above):		and ending:	

Signature of the Focus on Energy representative to whom this information is to be released.	Date
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Please forward this request to your appropriate utility contact.