

RENEWABLE ENERGY GEOTHERMAL RESERVATION APPLICATION

Complete this application to reserve an incentive for a qualified ground source heat pump or geothermal system purchased and installed between January 1, 2018 and December 31, 2018. Focus on Energy incentives are limited and are subject to change without notice. Incomplete applications will delay processing and prioritization of the reservation funds. Visit focusonenergy.com/terms for program terms and conditions.

Step 1: Confirm your equipment eligibility

To verify that your equipment is eligible for Focus on Energy's geothermal incentive, review requirements on back of this page and provide the brand name and model number for our review here:

Expected Project Completion Date:	
Brand Name:	Model Number:
<input type="checkbox"/> Incentive for system with auxiliary electric resistance/LP. (\$650)	<input type="checkbox"/> Incentive for system with auxiliary natural gas. (\$650)

Step 2: Complete your application

Please fill out all fields unless otherwise directed, and make sure to sign your application. Incomplete or missing information will delay processing.

WHAT YOU'LL NEED:

- A copy of your signed proposal or invoice for installation of a geothermal system.

Step 3: Submit paperwork

Submit your application prior to equipment installation along with supporting documentation to Focus on Energy. Please retain a copy for your records.

Focus on Energy – Renewable Incentives
3113 W. Beltline Highway, Suite 100
Madison, WI 53713

Email: renewables@focusonenergy.com

Fax: 888.627.0938

For questions, call: 855.339.8866

Step 4: Confirm reservation

Focus on Energy will send your reservation approval notification to the email listed on this application within 15 business days. If no email is provided, you will not be notified of your reservation status. A copy of this notice will be sent to your Trade Ally/Contractor as well.

Step 5: Complete installation and submit incentive application

Complete and submit renewable energy incentive application available on focusonenergy.com within **90 days of reservation approval.**

1 Customer Contact Information

Customer Name: _____

Email: _____

Phone Number: _____

2 Installation Address Information

Electric Utility Provider: _____

Electric Utility Account Number: _____

Gas Utility Provider: _____

Gas Utility Account Number: _____

Installation Address: _____

City: _____

State:
WI

ZIP: _____

This is a(n): Existing Home/Business New Construction

Site Type: Single Family (1–3 units) Multifamily (4+ units) Commercial
 Agriculture School/Government Industrial

3 Customer Mailing Address

(If different from above)

Mailing Address: _____

City: _____

State: _____

ZIP: _____

4 Customer Legal Information

(Non-Residential or Landlord Customers Only)

Company Legal Name: _____

Business Classification of Customer: (Required for all businesses.)

LLC Corporation Partnership Sole Proprietorship/Individual Other

Tax ID Number: (Complete **ONE** only, must be nine digits)

FEIN: _____ OR SSN: _____

5 Trade Ally/Contractor Information

Company Business Name: _____

Phone Number: _____

Email: _____

City: _____

State: _____

ZIP: _____

6 Signature

I HAVE READ AND UNDERSTAND THE TERMS AND CONDITIONS AVAILABLE AT [FOCUSONENERGY.COM/TERMS](http://focusonenergy.com/terms). I CERTIFY THAT THE INFORMATION I HAVE PROVIDED IS TRUE AND CORRECT IN THIS APPLICATION AND THE PRODUCT(S) AND/OR EQUIPMENT FOR WHICH I AM REQUESTING AN INCENTIVE RESERVATION MEETS THE REQUIREMENTS IN THIS APPLICATION. I UNDERSTAND THAT FOCUS ON ENERGY DOES NOT WARRANT OR GUARANTEE THE DELIVERY OF SERVICES OF MY CHOSEN TRADE ALLY.

Customer Signature: _____

Date: _____

How did you hear about this program?

- Community Association/Agency Contractor/Trade Ally Direct Mail
 Friend/Neighbor Internet Social Media Utility Company
 Other (please describe): _____

Geothermal Heat Pump System Requirements

Geothermal Heat Pump System with Auxiliary Electric Resistance/LP: \$650

- Limited to customers of participating electric utilities who do not have access to natural gas service.

Geothermal Heat Pump System with Auxiliary Natural Gas: \$650

- Limited to customers of participating electric and natural gas utilities.
- If natural gas is available in the area, either a natural gas auxiliary/emergency heat must be used or no auxiliary/emergency heat may be used.

Geothermal Heat Pump Requirements:

- System must have a coefficient of performance (COP) equal to or greater than 3.5 based on the efficiency of a closed-loop system.
- System must have an energy efficiency ratio (EER) rating equal to or greater than 15.
- System must have a multi-stage compressor.
- Large commercial (i.e. three-phase) units are ineligible under this application. Contact Focus on Energy for more information.
- The air handler must have an electronically commutated motor (ECM). An ECM is sometimes referred to as a variable-speed, constant-airflow, constant-torque, electronically efficient (EEM) or X-13 motor. A permanent split capacitor motor (PSC), single- or multi-speed, does not qualify. A Pre-Qualified Equipment List is available at focusonenergy.com/residential/renewable/geothermal-heat-pumps.
- Installed systems must include an air cooling option.
- System must have a minimum of a five-year warranty.
- System must be the primary heating and cooling source for the site.
- Incentive cannot exceed cost to customer.
- If the project site is serviced by a participating Focus on Energy utility and uses a non-residential rate, the project site does not have to be owned by the applicant. The project/system equipment, however, must be owned by the applicant in order to qualify and confirmation of this ownership should be provided. System ownership must revert to the property owner after a specified period of time, not to exceed 25 years.
- System must be purchased new. Resale equipment, new parts installed in existing equipment, or equipment that is rebuilt, rented, received from insurance claims, received from a warranty, or won as a prize does not qualify.